YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	KCES'S Institute of Management and Research, Jalgaon
• Name of the Head of the institution	Prof. Shilpa Kiran Bendale
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02572251282
• Mobile no	9423973215
• Registered e-mail	info@imr.ac.in
• Alternate e-mail	director@imr.ac.in
• Address	IMR Campus . Behind D.I.C. ,N.H. 6, Jalgaon
• City/Town	Jalgaon
• State/UT	Maharashtra
• Pin Code	425001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**KBC North Maharashtra University, Jalgaon**
• Name of the IQAC Coordinator	**Dr. Tanuja Kisan Fegade**
• Phone No.	**02572251251**
• Alternate phone No.	**02572251281**
• Mobile	**9860736351**
• IQAC e-mail address	**iqac@imr.ac.in**
• Alternate Email address	**tanujamahajan18@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://imr.ac.in/IQAC/document/AQAR%20report%20-2021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://imr.ac.in/Documents/Academic_Calender/Academic_Calender_2022_23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.17**	**2021**	**05/07/2022**	**04/07/2027**

6.Date of Establishment of IQAC	**23/04/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Nil**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Nil**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. An international conference on Innovation, Automation, and Future trends in business was successfully organized on 25 March 2023. 2. Submitted AQAR 2021-22. 3. Organized 5-days Faculty Development Program. 4. Conducted external and Internal Academic Audit. 5. Conducted Green Audit.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1 Organization of various Certificate Program	Organized the following Certificate courses1.web programming using HTML/CSS from 30th Jan 2022 to 13th Feb 2021.2. Digital Marketing. 3. Java Programming.4.C++ Programming
2. Academic and Administrative Audit	Academic and Administrative audit is conducted for all programs from 7th to 15th June 2023 and the areas of improvement were identified. and actions are taken or quality enhancement.
3. To prepare AQAR for the Academic Year 2021-22 to adhere to the timeline for submission of AQAR	AQAR for the Academic year 2021-22 has been submitted successfully .
4. To organize conference /workshops/Competitions/Guest lectures on various subjects	The following activities has been conduced : • Making the best use of the library & and developing reading habits on 30-09-2022. • Cyber Security Awareness (IMCA) 07-10-2022. • Self-employment and funding opportunities on 11-10-2022. • Saturday Club (workshop on businesswomen) 30-11-2022. • The International Conference on Innovation, Automation, and Future Trends in Business was successfully organized on 25th March 2023. • Manager's Day – University level competition – 06th April 2023. • Udyog Prarambh- Entrepreneurship development activity – 20th April 2023. • Alumni Meet at Pune
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC meeting	02/11/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	05/01/2023

15.Multidisciplinary / interdisciplinary

The Institute has taken the initiative to become a holistic, multidisciplinary organization dedicated to providing our students with professional and technical education that is value-based and of the highest caliber. We have initiated efforts to equip students with the knowledge and abilities needed to successfully navigate the challenges of a rapidly evolving global world.

Our approach involves combining technical and professional education with a focus on the humanities, uplifting the lives of both rural and urban students, and providing them with a platform to develop their skills, knowledge, and research aptitude.

Initiating our dedication to value-based education is at the heart of our goal. We prefer to develop students who are not only interested in their chosen disciplines but also exhibit moral character, empathy, and a sense of civic duty. We have already started implementing the best standards in the field of education.

The Institute is currently in the advanced stage of obtaining an autonomy status thus enabling, designing a flexible curriculum in the areas of community engagement and service, as well as environmental education. Additionally, we have initiated exploring possible outcomes and benefits to enable students for multiple entry and exits.

As a recognized Research center, we have already initiated research projects with a good number of Research scholars pursuing their PhD in various disciplines. It is our policy to address current issues and challenges faced by society while encouraging Multi-disciplinary Research topics.

16.Academic bank of credits (ABC):

The institute has already set in motion the process of implementing the Academic Bank of Credit (ABC) in accordance with the requirements of the NEP 2020. The Institution has successfully registered under the ABC system, allowing its students to benefit from multiple entries and exits. The details of this implementation are currently underway and are scheduled to be in effect from the academic year 2022-23.

Additionally, the institute is presently in the process of identifying and adopting best practices for the effective implementation of the Academic Bank of Credits. This reflects the proactive approach the institution is taking to ensure the successful execution of this important initiative.

17.Skill development:

KCES's IMR has already initiated various events, programs, and activities aimed at developing skills in various Managerial and Entrepreneurship areas for both faculty and students. The IQAC has successfully conducted over 3 Faculty Development Programs (FDPs) in this academic year, focusing on upgrading the faculty's knowledge in Teaching Pedagogy, Research Methodology, and CO-PO mapping.

All the aspects outlined under the NAAC guidelines are currently being strictly adhered to and complied with. The institute follows an "AQAR-format" to monitor its progress.

Certificate courses in Advanced Excel and Digital Marketing are already being offered by the institute, with a strong emphasis on developing hands-on skills in these subjects. Guest lectures on Ethical values, scientific temper, life skills and universal Human Values have been conducted. The institute's vocational courses in blended modes to learners is in its finalization stage.

Good Practice: Udyog Prarambh: For the second year in succession the following event is conducted: The practice involves establishing groups of students who will be given a seed capital. The group is free to choose any commercial activity, be it a Product, Service or an Experience and transact the business in the market place. This way the students develop an ability to Segment, Target and Position their business. It also provides them with an opportunity to work on the financial aspects such as Investment, Rate of Return, break-even sales, Profit and the importance of turnover.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,

using online course)

It is worth mentioning that the Institute predominantly caters to students from semi-urban and rural areas of the region, and as a result, we have taken action to place a strong emphasis on teaching in the vernacular language. However, recently, the importance of Indigenous Knowledge Systems (IKS) has come to light, and we have already taken steps to explore this possibility further.

Currently, we have initiated efforts to identify opportunities and analyze the potential outcomes of incorporating Indigenous Knowledge Systems into our curriculum. Given the presence of various dialects of the native language spoken in the region, we recognize the lucrative possibilities it offers to provide studies on indigenous culture and traditions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute wholeheartedly embraces Outcome Based Education and, as a result, has obtained NBA accreditation. Every aspect of teaching and administration is oriented towards achieving desired outcomes and adheres to NBA guidelines. The teaching approach involves defining course outcomes, which are then aligned with the program outcomes for each course. This approach aims to assess educational effectiveness based on outcomes achieved, rather than focusing on inputs such as the amount of time students spend in the classroom.

Good Practice: The Institute has a well-established ERP system integrating all aspects of the student's engagement with the institute from admissions to the final examination and result analysis. Both Academic and administrative aspects are incorporated into this, hence it is mandatory for the event coordinators to enter details of the activities, programs and guest lectures offered, with respect to the course outcome and program outcome so that the same can be easily analyzed and evaluated for its achievement.

20.Distance education/online education:

ICT is an integral aspect of the Institute's working. All the classrooms are equipped with Smart boards and the campus is Wi-Fi enabled, with students being given an uninterrupted access. Apart from this the Institute has an official and licensed version of Microsoft Teams applications, with all of its students given a Login and Password. The institute is fully equipped to provide online sessions.

The faculty maintains a series of e-learning content in their

subjects, and have also video graphed their own sessions for transmission at any point in time. The Institute conducts live sessions, counselling sessions, and mentoring. The Institute has successfully conducted online MCQ examinations, and the results incorporated in the ERP. The assignments are uploaded to the ERP system and the same can be evaluated by the faculty, the marks obtained is visible from the student's login.

Good Practice: The Institute has an official and licensed Microsoft Teams application for the benefit of students. All the faculty have created their classrooms and the students are a part of it. The Time table is scheduled in the application, and the students can join the virtual classroom, with access to the study content and interaction with the faculty during the session. The application also provides an opportunity to share their assigned homework through presentations, and enables two way interaction.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	328

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2069

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	549

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**663**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**49**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**60**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**380.03**
4.3 Total number of computers on campus for academic purposes	**406**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute focuses on delivering an effective curriculum by

following a well-structured and documented process. This approach ensures that students receive comprehensive and cohesive learning experiences that contribute to their personal, academic, and professional development, enabling them to make positive contributions at local, national, and global levels.

The institute's curriculum incorporates various courses aligned with global trends, such as international marketing, design thinking and innovation management, .Net technology, and machine learning. Collaboration with industry experts enables the teaching of subjects like business analytics, global supply chain management and international logistics, banking and finance, advanced tally and excel, mobile computing, advanced Java, and PHP, ensuring students acquire practical and in-demand skills that make them industry-ready. The institute employs various measures to enhance students' employability, innovation, and research capabilities, incorporating inputs from multiple stakeholders. Innovative teaching methods, including the use of ICT, presentations, group discussions, role plays, and simulations, are implemented. Classroom teaching is complemented with industry visits to provide insights into real-world functioning.

Session plans are created, outlining course objectives, content, pedagogy, and reference materials to facilitate effective teaching and learning. Course-wise timetables are displayed and uploaded, and session plans prioritize the timely completion of the syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://imr.ac.in/IQAC/document/202223/111.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

KBC NMU, an affiliated university, releases an academic calendar before each semester, detailing important dates such as the start and end of the semester and the schedule for semester-end examinations.

The academic calendar is prepared in advance at the beginning of each semester, encompassing examination dates, seminars, conferences, guest lectures, workshops, industrial visits, holidays,

vacations, and festivals. It provides an overview of the total working days available for effective program delivery. Session plans are prepared by the respective faculties, allocating teaching hours for classroom teaching, case studies, role plays, workshops, and lab sessions as per the requirements of each subject Academic Dean and Head of Departments (HODs) monitor the progress of each course to ensure timely and effective completion within the specified timeframe, incorporating a balance of practical and theoretical inputs.

Internal examinations are scheduled according to the dates specified in the academic calendar. Answer sheets are assessed within a week after the exams, and the results are declared. Remedial classes are organized for students who require additional support.

Overall, the institute follows the academic calendar, enabling proper planning and adherence to timelines for various academic activities, examinations, and assessments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://imr.ac.in/IQAC/document/202223/112.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

205

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender equality is actively encouraged at the institute, with equal participation of both boys and girls in sports and cultural activities. Separate facilities are provided for girls and boys, including hostel accommodations. Various programs focused on women's safety, health awareness, and personality development are organized.

The institute emphasizes environmental awareness and sustainability by integrating a course on environmental studies into the curriculum. Solar energy panels have been installed to generate power, contributing to the conservation of energy sources. Green audits and initiatives such as the use of LED lights and efforts to create a plastic-free campus are undertaken. Regular social events like tree plantation drives, cleanliness campaigns, and waste management initiatives are conducted.

Human values are a crucial component of the institute's curriculum. Anti-ragging cells, internal complaints committees, and discipline committees ensure a respectful and inclusive environment. The institute celebrates various occasions like Republic Day, Women's Day, Independence Day, Teacher's Day, International Yoga Day, and Vivekananda Jayanti to nurture moral, ethical, and social values

Professional ethics and codes of conduct are given significant importance and are included in the curriculum and published on the institute's website. Personality development programs, industrial visits, and mandatory internships are organized to enhance students' employability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1327

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://imr.ac.in/IQAC/document/202223/142.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

757

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

549

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The use of +2 marks and an entry-level test conducted by DTE and KBCNMU allows for a comprehensive evaluation of student's academic abilities and potential. This identification process is crucial as it enables the institute to tailor its teaching strategies to meet the diverse needs of students.

The involvement of mentors in classifying students based on observation and counselling adds a human touch to the educational process. Mentors can provide personalized guidance and create a nurturing environment for students to thrive.

The following activities are done by faculty for students:

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group

discussion session. 5. Internal examination process. 6. Encouragement participation in extracurricular and social activities. 7. Extra library books.

Advance learners: 1. Video lectures 2. Seminar sessions 3. Participative learning sessions like PPT presentations, case studies, etc. 4. Industrial Tour 5. Internship Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Participation in various competition10. Workshops on content beyond the syllabus.

In order to enhance the competency level of the students, the Institute conducts different activities such as NSS, cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2066	**44**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric approach places students at the heart of the learning process and aims to actively involve students in their own education, fostering a more meaningful and effective learning experience. This approach involves:

Active participation: Instead of being passive recipients of information, students are encouraged to actively participate in their learning. This may involve discussions, group work, hands-on activities, problem-solving exercises, and projects that require critical thinking and creativity.

Engagement: Student engagement is a crucial aspect of the student-centric approach. Teachers strive to make the learning content relevant, interesting, and accessible to students, which helps maintain their interest and motivation.

Critical thinking: This approach encourages students to think critically, analyze information, and develop their own conclusions. It goes beyond memorization and encourages a deeper understanding of the subject matter.

Active learning environments: Student-centric classrooms are characterized by interactive and collaborative learning environments. Students often work together in groups, engage in discussions, and contribute actively to the learning process.

Empowerment: This approach aims to empower students to take ownership of their learning journey. It fosters a sense of responsibility and self-direction in students, making them more accountable for their academic success.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At the start of the academic year, teachers at the institute create a session plan that aligns with the academic calendar. Thisplan includes mapping the course content with the objectives and outlines the teaching pedagogy and activities for the teaching and learning process. To enhance students' learning experience, various ICT-based teaching aids are implemented, such as interactive boards, PowerPoint presentations, internet resources, projectors, Google Classroom, Microsoft Teams, YouTube, and educational software like Quizziz, Kahoot, and Zoom. The institute emphasizes continuous evaluation, which involves assignments, written tests, presentations, and other assessments to facilitate student learning, creativity, and potential. Recognizing the need for students to prepare for the competitive corporate world, the use of teaching aids and tools like computers and audio-visual multimedia is encouraged to enhance subject knowledge. To augment students' skills and knowledge, information about educational websites like SWAYAM, NPTEL, and relevant YouTube channels is provided. Computer labs equipped with internet facilities are also available for students to practice computer-related subjects. To foster financial literacy, a live budget streaming activity is conducted to create awareness about budgeting. Online tests are administered using tools like Google Forms, and poster presentation competitions are organized to showcase students' creative ideas.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

386

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institute, in affiliation with Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, has implemented a continuous and rigorous evaluation system in accordance with the norms and guidelines of University.
- The Course/Exam coordinator is responsible for creating the internal theory and practical timetable in alignment with the institution's academic calendar. The schedule is then communicated to the students through the notice board and WhatsApp groups.
- The evaluation benchmark encompasses a range of components such as tests, tutorials, attendance, practical assessments, field projects, presentations, assignments, case studies, seminars, and scores achieved in unit tests.
- The Course/Exam coordinator is responsible for overseeing the efficient monitoring and prompt implementation of the internal examination and evaluation procedure.
- The concerned subject teacher communicates the syllabus for the internal examination to the students well in advance
- The subject teachers communicate the university guidelines regarding the internal examination pattern to the students in classrooms well in advance.
- After the evaluation, the Course/exam coordinator prepares and documents marks lists for the students, ensuring clarity. To maintain transparency, class-wise mark lists are shared on the central notice board as well as on WhatsApp groups.
- At the conclusion of each semester, the internal marks of all students are verified by respective heads of departments.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The Institute maintains a transparent evaluation system for internal examinations. Upon completion of exams, students can access their internal marks and are encouraged to approach the respective faculty members for any concerns or clarifications.**
- **In the case of grievances concerning external examination results, the Institute adheres to the prescribed guidelines and procedures set by the affiliating University. Students can submit applications using designated forms, which are available online at University website (https://kbcnmu-exams.com/studentlogin/#/examseries).**
- **If students have doubts regarding the assessment of their answer sheets, they have the right to request photocopies of the assessed sheets. They can apply for online photocopies within 10 days of the result declaration.**
- **The option of revaluation is available to candidates if the marks obtained after revaluation, compared to the original marks, show an increase of 10% or more of the maximum marks as per university norms. The assessment of practical work follows a continuous evaluation process for internal purposes.**

Any grievances related to university question papers, such as questions beyond the syllabus, repeated questions, incorrect allocation of marks, missed marks during semester exams, can be addressed to the Director. The Director forwards the concern to the university for appropriate action.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The institute clearly defines program outcomes that are in alignment with its vision and mission. Each course within the program has course outcomes that are also aligned and mapped with the program outcomes. Furthermore, the questions in the internal examination are designed in a way that they correspond to the course outcomes.
- The procedures for communicating the Program Outcomes (POs), Program Specific Outcomes (PSOs), and course outcomes (COs) to program stakeholders are as follows:

- PO's and PSO's are approved by the Academic Dean through IQAC.
- PO's and PSO's are available in the ERP and Institute website (www.imr.ac.in).
- PO's are kept in prominent locations of the campus for staff, students and public view and communicated to the parents during Parents Teachers Meeting. POs are also printed on Information Brochures.

- Course Outcomes (COs) are mentioned in University syllabus. The faculty members revise (if necessary) the course outcomes with the assistance and guidance of subject experts/ Course Coordinator/ HOD. The course outcomes are mapped with program outcomes and program specific outcomes.
- CO's along with session plan are available to students in ERP.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://imr.ac.in/Documents/Course_Outcome_of_MBA_Program_June_2022.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The concerned subject teacher evaluates the attainment of course outcomes for each individual course. The assessment tools used to measure course outcome attainment include internal examinations, end semester university examinations, and continuous internal evaluation by the teacher through assignments and activities such as class discussions, case studies, guest lectures, assignments and group presentations. This evaluation process is carried out for all the courses.

- **Course Outcome Attainment: As an affiliated institute, the assessment guidelines for all courses are prescribed by the University. These guidelines encompass two main components: Internal and Teachers Assessment, and End Semester University Examination. The weightage is allocated in the ratio of 40:60, respectively.**
- **Evaluation of Course Outcome: The following assessment tools are used:**

1. Internal Examination.

2. Teacher's assessment through Assignment and Continuous Internal Assessment.

3. End Semester University Examination.

Indirect tools for CO attainment:

At the conclusion of the course, the individual faculty gathers feedback from the students regarding the attainment of Course Outcomes (COs).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

427

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://imr.ac.in/IQAC/document/202223/217.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.2

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has formed an active Research and Innovation Cell (RIC) with the objective to encourage students and faculty members to carry research and innovation. The major focus of the RIC is to nurture students' innovative minds so that they can come up with new ideas, share them and receive appropriate mentoring to extend their ideas into productive solutions. As part of this objective the institute has established the Institute Innovation Council as per the guidelines of AICTE and the framework recommended by Ministry of Education.

The institute conducts number of activities to imbibe the research culture and building innovative ideas. The students participate in the idea building competitions like Avishkar, Anveshan and Smart India Hackathon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	https://imr.ac.in/Research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute provides students and faculty members, various platforms to conduct Extension and outreach programs. The main objective is to let the students understand the grass root problems and find ways to serve the society with the skill he/she acquires during graduation .

The institute has established likages with number of organizations such as Saturday Club, Roteract Club, NSS and Youth Red Cross, Student Charity Foundation, Nidhi foundation, Gandhi Research Foundation, Rural Entrepreneurship Development Centre.

Students of all courses participate in various activities in concern with the social awareness and outreach programs like Clealiness Drive, Blood Donation and Gender Equality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

844

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has infrastructural facilities like adequate classrooms, laboratories, computing equipment, faculty rooms, seminar hall conference hall, smart classroom, reading rooms, ramps, first aid cum sick room, and toilet facility for the physically challenged students.

As per the requirement, 26 ICT-enabled classrooms are available in the institute, which is ergonomically designed, well-furnished, and well-ventilated. The auditorium is fully furnished with around 150 seating capacity. The institute has 2 ICT-enabled seminar halls. 3 faculty rooms have been provided facility of lockers, computers, and printers.

The institute operates on ERP software. Also, the institute conducts the online test, provide assignment, shares notice, maintains attendance, collect student feedback, etc. The institute campus is covered by CCTV surveillance. The entire campus is Wi-Fi enabled for projection of videos and other online resources viz., live databases and online journals.

Library:

Institute has a spacious and open-access library, which includes 31,498 books, including literature, course books, and different specialized area-based books.

Laboratories:

Total 7 computer labs and the incubation Center of the Institute are fully equipped with advanced equipment

Computing Equipment: The Institute has 406 computers in all, out of these 313 computers are for the educational use of the students and 49 for the faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Eklavya Krida Sankul, a centralized sports facility, is established by the KCE Society with the required sports equipment and infrastructure. International Olympic standard swimming pool, standard badminton, table tennis courts and a gymnasium with modern equipment are its major attractions.

With a view of promoting the sports culture and motivating the students to take up sports, the Institute has an efficient Physical Director who promotes sports participation among the students at various levels.

The students have so far represented the institute in Inter Collegiate, Inter Group and Inter-University levels in various sports like Kho-Kho, karate, squash, cricket, weight lifting, badminton, football, volleyball, rifle shooting, chess, archery, table tennis, lawn tennis to name a few.

The institute has centralized separate yoga and meditation centers located in Khandesh college education society's premises for the benefit of students and staff. Yoga classes are regularly conducted.

Institute also organizes an annual cultural function SYNERGY which is the most popular event of the Institute in which various cultural events such as Rangoli, Competition, Face Painting, Flower Decoration, Dance, Drama, Fashion Shows, Mimicry, Mock Press Conference etc. are conducted. The institute also celebrates various festivals like Gurupurnima Day, Ganesh festival, NavRatri, Dahihandi etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

153.68

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated through Integrated Library Management System designed by SOUL- 2.0.0.12. This software consists of modules

such as Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Web OPAC, Catalogues, Administration, etc. The Library has more than 32,006 books and subscribes to national and international journals. The library has been automated with the help of the Bar Code System. The library provides open access to students.

Six computers for administration and 10 computers with internet facility for student's access are available. Books and students' identity cards are bar-coded. CCTV surveillance cameras are installed.

Initiatives taken by the Institute are the following:

1. Free WI-FI, and internet access.
2. Reprographic facilities.
3. Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for the purchase of books through Departments.

Library automation:

The library provides different type's services to the student and Staff Members such as:

Sr.No.

Services

1

Students I-Card Issues

2

Books, Journals, e- Journals, Project & CD Access.

3

Reference Section with knowledgeable books

4

News Papers

5

OPAC, Web OPAC Facility, N List, DELNET,

6

Digital Library - e-resources : NDL and E-ShodhSindhu

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.17

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2115

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute upgraded its IT facilities including Wi-Fi as per the needs and requirements.

LAN: Total broadband connection of 40 + 35 MBPS capacity is spread over the campus.

Computer and Hardware:

Institute has a Total of 406 computers with licensed operating systems and necessary software.

The Institute also has 3 smart boards, 17 scanners, 46 printers, 24 UPS, 40 LCD projectors, 5 K-YANS, 17 Headphones, 12 Web Cameras, 6 Mobile stands, 8 Wi-Fi access points, and a biometric system.

ERP System: The institute has developed its own ERP System to manage the day-to-day activities of the Institute.

Licensed Software: The Institute has subscribed to Microsoft-

licensed software and it receives academic versions of the licensed software released by Microsoft from time to time.

Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities provided. Three additional BSNL landline connections are available.

Efforts towards ICT-based teaching and learning: The Institute has set up five smart classrooms which have advanced audio-visual equipment such as K-YAN. It has a high-end computer, interactive LCD projection system, smart pen, and audio, and is connected to the internet through LAN.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

406

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

380.03

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure

The housekeeping facility is run by a professional contractor who is responsible for the cleanliness of the institute premises, washrooms, classrooms, and administrative sections.

Laboratory

The computer Technicians are responsible for the maintenance of computers, networking, and other IT facilities in the institute. In order to avoid risk from viruses, spyware, and other external threats, legal antivirus is installed on all computers.

Library

The maintenance and utilization of the library include maintenance and organization of collections, bar-coding, repair, and rebinding of damaged books. Minor repairs are carried out by the library and the rebinding of books is given to an external contractor.

Sports Complex

A dedicated Physical Director is available to look after the sports facilities in the institute. A first-aid facility is available to avoid any causality while the institute also has tied up with a nearby Hospital for emergency situations.

Generator Facility

To ensure uninterrupted power supply generators with 125 KV capacity is available on the campus.

Water Cleaning Facility

The water tanks are cleaned on a regular basis to ensure purity while the water filter kits are maintained on a regular basis to ensure the supply of pure and safe drinking water.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

174

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

668

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://imr.ac.in/IQAC/document/202223/513.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

127

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

57

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Formation of students Council at affiliated colleges comes under purview of North Maharashtra University. The university has not initiated the process of formation of Students Council in the academic year 2021-22, so it could not be formed yet.

However, students act as representatives on various administrative bodies of the institute. Currently there are two student representatives each on Anti-ragging Committee, Internal Complaints Committee and Grievances Redressal Committee.

The Institute also encourages involvement and participation of students at almost all the levels of planning and organization of academic and administrative, co-curricular and extracurricular activities and procedures

The IT festival of institute is held in offline mode. It was started with 24th IT -Festa 2023 on 17th Mar 2023, followed by 7th Techzeon 2023 on 18th Mar 2023. IT Festa consisted of Software Exhibition and Web Development ,IT Quiz for all the students whereas Offline Poster Presentation Competition and C/ C++ Programming Contest and Gaming was the part of Techzeon 2023. There were various student coordinators, who helped the faculties for this event. The event provided a platform to the students to showcase their technological and presentation skills. Cultural Program synergy is also managed and conducted by student representatives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, the institute has registered Alumni Association. The registration details are:

Registration Numbers:

Maha / 16243 / Jalgaon (13-09-2013)

F / 15809 / Jalgaon (12-04-2014)

PAN : AAAAI 7214D

The alumni association of the institute contributes to the development of the institution through financial and non-financial means.

The institute is keen to use new technology and medium to connect with Alumni. Institute has updated its Alumni Module on web site, which helps to connect with Alumni and collect information. The Institute updates database of Alumni Association members on regular basis. (https://alumni.imr.ac.in/).

Annual General Meeting of Association is conducted regularly, and Alumni Meets are organized for developing strong bonds and widening the reach amongst Alumni.

Alumni are invited and involved in various events like Cultural Program (Synergy), Guest Lectures, Manger's Day, Udyog Prarambh. Such occasions provides an opportunity to students to interact with Alumni.

The association of alumni also helps by way of mentoring done especially regarding career counseling. Information about the industry trends in different sectors and career prospects are discussed at length which help in better performance of students during interviews and increase in number of placements.

Alumni Mrs. Kavita Datar, Prof. Poonam Fegade ,Mr. Saral Chopda have interacted with students on various occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In line with the Vision and Mission, the Institute is continuously

working with the help of well-defined objectives. Various activities like Faculty Development Program, Conferences, and workshops are conducted as an IQAC initiative. Student progression is supported by conducting Value-added programs, co-curricular activities, and sports activities. Social values have been also inculcated in students through NSS and various clubs.

So the governance of the Institution is: -

- Well planned and managed professionally and holds regular meetings of Management councils, CDC, IQAC, and Academic Committee.
- The activities of the institute are governed further by various committees like Library, Research, Sexual Harassment, Anti-ragging, Grievance Redressal, discipline, examination, and admission committees
- Faculty are assigned as event Coordinators for various academic and extracurricular activities like Alumni, Placement, Student Counselling, Sports, Internal Examination, Annual Gathering-Synergy, etc.
- Events and activities are planned through discussion in faculty meetings and executed through student committees. For academic governance regular meetings of HODs with faculty in respective subject areas are held.
- The institute promotes a culture of participative management. All decisions are taken by the institution through various bodies which include a representation of faculty, staff, students, alumni, management, etc.

File Description	Documents
Paste link for additional information	https://imr.ac.in/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute's emphasis on decentralization in its management structure and decision-making processes. The Director holds authority over academic and administrative activities but delegates powers to the Academic Dean, Heads of Departments, Program Coordinators, and the Office Superintendent. The Institute has various committees

overseeing academic and administrative functions to ensure smooth operation.

The HODs have the authority to determine workloads, submit session plans, and order books for the Institute library based on faculty requirements and allocated budgets. Academic responsibilities are divided among program coordinators and faculties, with each program having its own faculty coordinator. These coordinators oversee the program's functioning, including regular lectures, addressing student concerns, and managing academic issues.

Faculty members coordinate various activities within the Institute, with the power to handle the financial and administrative aspects of their events. Functional and statutory committees play crucial roles in the effective functioning of academic and administrative affairs. The College Development Committee (CDC) and the Internal Quality Assurance Cell (IQAC) are prominent examples of decentralization and participative management.

The CDC, consisting of representatives from management, the Director, students, HODs, faculty, staff, industry experts, employers, and alumni, is responsible for the Institute's development plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan for Academic and Administrative development is:

1. Acquiring NBA Accreditation for MCA.
2. Apply for the Autonomy of the Institute
3. Quality Enhancement in Teaching and Learning
4. Strengthening Placement
5. Promoting Research and Consultancy
6. National and International Collaborations
7. Scale up Academia Industry Interface

Implementation

1. The institute has acquired NBA for the MBA program and started the process for Applying NBA for the MCA program.
2. Submitted an autonomy proposal to UGC.
3. The institute has adopted modern teaching-learning techniques like the creation of blogs, video lectures, NPTEL lectures, and other ICT-based techniques.
4. Placement activities are conducted through various MOUs signed by the Institute with Industries.
5. The institute has two Research Labs for the Computer and Management department recognized by KBC North Maharashtra University, Jalgaon.
6. The institute has organized International conferences, Various workshops, Guest Lectures, and FDPs. The institute has applied for an AICTE /grant for organizing an International conference and is been sanctioned by AICTE.
7. The institute has signed additional national and International MOUs with existing MOUs. The institute has formed an Industry Institute interaction cell and conducted various activities through the cell.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

administrative setup, appointment and service rules, procedures, etc.

The institute has an effective organizational structure that monitors and improves the functions of the

Various Bodies and Their Functions:

Management Council:

The Management Council is responsible for the overall planning and decision-making. It is responsible for all aspects of the institution including its finance, human resources, educational and research functions, and infrastructure arrangements.

College Development Committee:

College Development Committee prepares a comprehensive development plan for the Institute regarding academic, and administrative, and enables the institute to foster excellence in curricular, co-curricular, and extra-curricular activities.

Internal Quality Assurance Cell:

IQAC coordinator takes responsibility to ensure quality and improvement in the overall performance of the Institute. IQAC is responsible for the development, application, and monitoring of quality benchmarks.

Service Rules, Policies, and Procedures:

The institution has its own service rules, policies, and procedures for the effective functioning of the institution. Recruitment policy:

- Advertisement is published in the newspapers.
- Interviews are conducted by the KBC North Maharashtra University selection panel, the Director, and the Chairman.
- The guidelines of the university and AICTE are followed during the recruitment of the faculty.
- Supporting staff are recruited by the panel consisting of HODs, Directors and

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://imr.ac.in/Documents/IMROrganogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and   A. All of the above

Accounts Student Admission and Support
Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Medical leave: The teaching and Non-Teaching staff is granted medical leave.**
- **Study leave: Study leave is granted to teaching and non-teaching staff for their research work and for further up-gradation.**
- **Professional Development: Offering opportunities for professional growth and advancement through training programs, workshops, conferences, and funding for further education.**
- **Grievance Redressal: Establishing mechanisms for addressing employee grievances and complaints in a fair and transparent manner.**
- **Social Security: Facilitating social security benefits like provident fund, pension schemes, and insurance coverage for unforeseen circumstances.**
- **Mother Teresa Health Centre: A centralized medical facility at M.J. College campus is made available to all the institutes under the umbrella of the parent Khandesh College Education Society.**
- **Eklavya Krida Sankul: Gymnasium, Olympic size swimming pool and all sports facilities are available to teaching and non-teaching staff and their family members.**
- **Financial support: Financial support for research initiatives and participation and organization of conferences, workshops, seminars, etc.**
- **Appreciation of staff: Notable achievements of staff are appreciated through felicitation in the annual general meeting of the parent body.**
- **Accidental Insurance scheme: Faculty members are covered under**

Accidental Insurance scheme.
- Faculty is provided Leave without Pay (LWP) for a needed period of months in case of family emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The Institute prioritizes the well-being of its teaching and non teaching staff by implementing various welfare measures. These measures aim to promote a healthy work-life balance and provide support for personal and professional development.**
- **Medical leave is granted to teaching and non-teaching staff, and female staff members are provided with three months of**

maternity leave. Study leave is also granted to support staff members' research work and further advancement.

- Professional development opportunities are provided through training programs, workshops, conferences, and funding for further education. The Institute ensures a safe, comfortable, and inclusive work environment with appropriate facilities, ergonomic equipment, and infrastructure.
- To address employee grievances, the Institute establishes mechanisms for fair and transparent grievance redressal. Social security benefits such as provident funds, pension schemes, and insurance coverage are facilitated for unforeseen circumstances.
- Financial support is provided for research initiatives and participation in international conferences. Staff achievements are recognized and appreciated through felicitation ceremonies.
- Staff members receive additional income for various responsibilities such as examination invigilation and involvement in admissions. Furthermore, a provident fund facility is available for all employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts both internal and external financial audits regularly. The audit and inspection procedure adopted in the Institute are as under:

1. Statutory Audit : The statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the Institute every year, which is presented for approval before the Governing body of the Institute.

2. Internal Audit: The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society cross checks and verifies the records and suggests rectifications and course correction, if needed. The internal auditor submits his

report to the Governing Council of the Institute periodically.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has designed some specific rules for fund usage and resource utilization.

• The student Tuition fee is the major source of income for the institute.

• The management provides need-based funding to individual Institutions.

• Various government and non-government agencies sponsor events like conferences and workshops.

Utilization of Funds

- The treasurer of the society and the Director monitor the optimum utilization of funds for various recurring and non-recurring expenses.

- **The authorized person seeks quotations from vendors for the purchase of equipment, computers, books, etc.**
- **The quotations are scrutinized before a final decision is made based on parameters like pricing, quality, and terms of service.**
- **The Director ensures that the expenditure lies within the allotted budget.**

The resource Mobilization Policy and Procedure

· budget is prepared and approved by CDC and then the Management council.

· It includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs.

· It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been performing the following tasks on a regular basis:

- **Improvement in quality of teaching and research by regular inputs to all faculties based**

on feedback from students.

- **Providing inputs for Academic and Administrative Audits and analysis of results for**

improvement in required areas that are found weak.

- **Preparation and submission of the Annual Quality Assurance Report (AQAR) to NAAC.**
- **Self-Study Reports of various accreditation bodies. (UGC 12b,**

NAAC, NIRF, NBA)
* IQAC has Implemented a Performance Based Appraisal System
* Collection of Stakeholder's feedback and action taken Report.
* Organization of various Conferences, Seminars, and Workshops
* Motivate faculties for research projects and research publications.
* Implementation of Green practices on the campus
* Implementation of Mentor-Mentee system.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. The institute is accredited by NAAC with an A grade (3.17 CGPA) in the academic year 2021-22.

The MBA program of the Institute is accredited by the NBA. The institute is also recognized as 12 b from UGC.

1. The institute has adopted outcome-based education practices and implemented CO PO mapping and attainment for its PG programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The standard methods of teaching, learning, and evaluation are being followed.

Academic Calendar: The Institute schedules the academic calendar well in advance at the start of the year. It includes the commencement date, examination schedule, result declarations, holidays, and flagship events of the program.

Preparation of session plan: The session plan is prepared by every faculty which consists of topics to be covered, references, pedagogy used, course objectives, etc.

Attainment of Outcomes: The Program Outcomes (POs) are accomplished through the curriculum. Course Outcomes (COs) are defined for each course and they are mapped to Pos.

Evaluation of teachers by students: Feedback from students is also taken individually through ERP for their respective courses.

Student mentorship: The Institute implemented a mentor-mentee program. Every faculty is assigned a group of students to counsel them as a mentor. Mentor faculty is responsible for conducting regular meetings with the student.

Midterm and continuous evaluation comprising internal tests, assignments, group discussions, and seminar presentations.

Remedial classes for weak students are conducted to solve their problems.

File Description	Documents
Paste link for additional information	https://imr.ac.in/IQACMeeting_Minutes_ATR.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For women to feel welcome and empowered on campus, gender equity and sensitization in extracurricular and curricular activities are essential. These initiatives seek to promote the academic and personal development of female students by providing them with equal access to opportunities and resources.

Course materials, conversations, and case studies that address gender issues and advance gender equality are just a few of the institute's attempts to advance gender equity. Students can gain a greater grasp of gender dynamics and help destroy gender preconceptions and biases by adding such subject into their studies.

Similar to extracurricular activities, co-curricular activities are created with a gender-sensitive approach, giving women an equal opportunity to demonstrate their talents, abilities, and leadership potential. Encouragement of involvement in clubs, organizations, sports, and cultural activities advances gender parity and dismantles conventional gender norms. Girls are urged to assume leadership roles, plan activities, and promote good change on campus.

Additionally, it is crucial to provide secure and welcoming facilities for women on campuses. This covers security precautions, access to restrooms, and well-lit walkways. Girls can get assistance and guidance in special places like the girl's common room and counseling center, which cater to their unique needs and difficulties.

File Description	Documents
Annual gender sensitization action plan	https://imr.ac.in/IQAC/document/202223/711.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste:

- **Garbage such as plastic, metals, glass, cardboard, newspapers, and stationery are regularly collected, segregated, and transported to our parent organization for recycling while E-waste is sent to the organization's facilities for centralized disposal.**
- **The institution uses email, Microsoft Teams, and Whatsapp to digitize office procedures in order to implement the paperless idea.**
- **As a waste reduction strategy, printing drafts and notes on paper that has only been printed on one side is promoted in offices. Dustbins can be found on every floor.**

- **Liquid Waste:**
- **Considering that the institute lacks a research lab, there**

- isn't much liquid waste, and the drainage water is safely connected to the municipal sewerage system.
- The most effective and reliable way to distribute water is through sprinkler irrigation.

E-Waste Management:

- To ensure that the majority of electrical equipment is effective our lab technician performs routine maintenance on it.

- Donations of outdated computers and other electronic debris are made to the KCE Society for refurbishment. Reusing office supplies is advised wherever practical.

Waste recycling system:

- Students are also educated on the problems with and proper disposal of e-waste.

Hazardous chemicals and radioactive waste management-.

There is no hazardous waste generated at the Institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards

A. Any 4 or all of the above

and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is actively building an inclusive environment through advancing better education, upliftment of those who are economically underprivileged, and promotion of peaceful coexistence. All events and activities stress these principles in recognition of the students' rural backgrounds and socioeconomic conditions. Additionally, the institute values the variety of the student community by respecting their beliefs, customs, and cultures. Specific religious communities may opt out of the formal dress code and dress according to their traditions. No matter their class, gender, caste, or religion, students from various socio-cultural backgrounds have their needs and concerns met by the student welfare cell. It coordinates a range of events and initiatives, including contests for patriotic songs, Dandia Festivals, and Dahi Handi celebrations. In order to achieve socioeconomic development, the institute has a policy of adopting any hamlet in the Jalgaon area. In these villages, lectures are given to raise people's understanding of ethical and environmental issues. There have also been free eye exams, medical clinics, and health awareness initiatives. Blood donation camp is arranged in association with the Jalgaon chapter of the Red Cross Society, where community personnel, faculty, and students voluntarily donate blood to benefit society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year on August 15th, the institute observes Independence Day to remember freedom. The principles of liberty, equality, justice, and brotherhood are emphasized in cultural programs. A patriotic singing contest encourages love of the nation. On January 26, Republic Day is observed in remembrance of the day the Indian Constitution went into effect. On November 26th, Constitutional Day is held to honor the achievements of the nation's founders. Both academic staff and students swear to support the rights and principles of the constitution. On the anniversary of the passing of former Director Dr. Shyamkant Deshpande, a blood donation drive is undertaken each year to encourage educators and students to give blood. Women's Day celebrates the accomplishments of women throughout history, and a legal aid campaign provides information on rights of Girls in Law & Society. In order to encourage cleanliness, the institute sponsors a cleaning drive in conjunction with the Rotaract Club of IMR Jalgaon. In the institute's lounge, fundamental values that uphold morality and ethics are conspicuously exhibited. The institute sensitizes the local community about gender bias. Guest lectures and workshops cover topics such as ethics, values, responsibilities, and environmental conservation, ensuring constitutional values, rights, duties, and responsibilities

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://imr.ac.in/IQAC/document/202223/719.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code   **A. All of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to instill and foster values like truth, righteous behavior, love, non-violence, peace, human values, national integration, communal harmony, social cohesion, ecological consciousness, equality, sacrifice, dedication, devotion, struggle, patriotism, nationality, and social justice, the institute organizes a variety of activities. These initiatives are meant to motivate academic staff and students to live fulfilling lives. In order to encourage diverse facets of life among students, national days like Independence Day, Republic Day, Labor Day, International Yoga Day, International Women's Day, and World Economic Day are observed. These events promote harmony between individuals of many cultures and religions.. The institute also commemorates prominent individuals' birthdays and deaths, including Dr. Sarvepalli Radhakrishanan, Mahatma Gandhi, Kavayitri Bahinabai, Swami Vivekananda, Chhatrapati Shivaji Maharaj, and Dr. B. R. Ambedkar. By emphasizing the sacrifices and contributions of these great leaders to nation building, social fairness, and social reforms, these festivities motivate students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 – Udyog Prarambh

A practice that the institute has initiated to inculcate the spirit of Entrepreneurship. The Initiative involves guidance, support and financial assistance to student groups. 1. Title of the practice: - Udyog Prarambh This is an initiative taken by the management of the Institute to encourage students to understand all aspects of an enterprise from Idea generation to Commercialisation. 2. Goal: The goal of this initiative is to ensure students develop their overall ability to sustain themselves in the society, by making them understand the nuances of all the functional areas of management, its need and challenges and how to effectively strategize to be a successful entrepreneur or an employee.

Best Practice 2 - Abhyas Abhyas:

1. Title of the Practice - Abhyas: The practice comprises of five major activities namely- Granth Pradarshan, Book Review, Readers Club, Writers Club, A display shelf on 'Books-Must Read' 2. Goal The goal of the project is to ensure students to refer to the traditional means of learning in place of the current trend of finding everything on google and the cell phones. T

File Description	Documents
Best practices in the Institutional website	<u>https://imr.ac.in/IQAC/document/202223/72.pdf</u>
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute has demonstrated outstanding performance in uplifting rural students and equipping them with the necessary skills and opportunities for global employability. It has implemented a variety of initiatives designed specifically to address the unique challenges faced by rural students. Dedicated outreach programs have been established by the Institute to identify and support talented rural students. These programs encompass mentorship and career counseling services, ensuring that no deserving student is disadvantaged by geographical constraints. To cater to the needs of the global job market, the Institute has focused on enhancing its curriculum. Additionally, it has introduced certificate courses in sectors with high employability potential. The Institute has also fostered partnerships with leading organizations, resulting in internships, job placements, and networking opportunities for students. Furthermore, the Institute has invested in robust infrastructure and facilities, providing students with access to state-of-the-art resources. Overall, the Institute's unwavering commitment to uplifting rural students and its strategic emphasis on global employability have yielded impressive results. By offering equal opportunities, relevant skills, and exposure to the global job market, the Institute has successfully empowered rural students, transforming them into competitive professional

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute focuses on delivering an effective curriculum by following a well-structured and documented process. This approach ensures that students receive comprehensive and cohesive learning experiences that contribute to their personal, academic, and professional development, enabling them to make positive contributions at local, national, and global levels.

The institute's curriculum incorporates various courses aligned with global trends, such as international marketing, design thinking and innovation management, .Net technology, and machine learning. Collaboration with industry experts enables the teaching of subjects like business analytics, global supply chain management and international logistics, banking and finance, advanced tally and excel, mobile computing, advanced Java, and PHP, ensuring students acquire practical and in-demand skills that make them industry-ready. The institute employs various measures to enhance students' employability, innovation, and research capabilities, incorporating inputs from multiple stakeholders. Innovative teaching methods, including the use of ICT, presentations, group discussions, role plays, and simulations, are implemented. Classroom teaching is complemented with industry visits to provide insights into real-world functioning.

Session plans are created, outlining course objectives, content, pedagogy, and reference materials to facilitate effective teaching and learning. Course-wise timetables are displayed and uploaded, and session plans prioritize the timely completion of the syllabus.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://imr.ac.in/IQAC/document/202223/111.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

KBC NMU, an affiliated university, releases an academic calendar before each semester, detailing important dates such as the start and end of the semester and the schedule for semester-end examinations.

The academic calendar is prepared in advance at the beginning of each semester, encompassing examination dates, seminars, conferences, guest lectures, workshops, industrial visits, holidays, vacations, and festivals. It provides an overview of the total working days available for effective program delivery. Session plans are prepared by the respective faculties, allocating teaching hours for classroom teaching, case studies, role plays, workshops, and lab sessions as per the requirements of each subject Academic Dean and Head of Departments (HODs) monitor the progress of each course to ensure timely and effective completion within the specified timeframe, incorporating a balance of practical and theoretical inputs.

Internal examinations are scheduled according to the dates specified in the academic calendar. Answer sheets are assessed within a week after the exams, and the results are declared. Remedial classes are organized for students who require additional support.

Overall, the institute follows the academic calendar, enabling proper planning and adherence to timelines for various academic activities, examinations, and assessments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://imr.ac.in/IQAC/document/202223/112.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.	A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

205

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender equality is actively encouraged at the institute, with equal participation of both boys and girls in sports and cultural activities. Separate facilities are provided for girls and boys, including hostel accommodations. Various programs focused on women's safety, health awareness, and personality development are organized.

The institute emphasizes environmental awareness and sustainability by integrating a course on environmental studies into the curriculum. Solar energy panels have been installed to generate power, contributing to the conservation of energy sources. Green audits and initiatives such as the use of LED lights and efforts to create a plastic-free campus are undertaken. Regular social events like tree plantation drives, cleanliness campaigns, and waste management initiatives are conducted.

Human values are a crucial component of the institute's curriculum. Anti-ragging cells, internal complaints committees, and discipline committees ensure a respectful and inclusive environment. The institute celebrates various occasions like Republic Day, Women's Day, Independence Day, Teacher's Day, International Yoga Day, and Vivekananda Jayanti to nurture moral, ethical, and social values

Professional ethics and codes of conduct are given significant importance and are included in the curriculum and published on the institute's website. Personality development programs, industrial visits, and mandatory internships are organized to enhance students' employability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1327

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://imr.ac.in/IQAC/document/202223/142.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

757

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

549

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The use of +2 marks and an entry-level test conducted by DTE and KBCNMU allows for a comprehensive evaluation of student's academic abilities and potential. This identification process is crucial as it enables the institute to tailor its teaching strategies to meet the diverse needs of students.

The involvement of mentors in classifying students based on observation and counselling adds a human touch to the educational process. Mentors can provide personalized guidance and create a nurturing environment for students to thrive.

The following activities are done by faculty for students:

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group

discussion session. 5. Internal examination process. 6. Encouragement participation in extracurricular and social activities. 7. Extra library books.

Advance learners: 1. Video lectures 2. Seminar sessions 3. Participative learning sessions like PPT presentations, case studies, etc. 4. Industrial Tour 5. Internship Projects 6. Assessments 7. Group discussion sessions 8. Internet facility. 9. Participation in various competition10. Workshops on content beyond the syllabus.

In order to enhance the competency level of the students, the Institute conducts different activities such as NSS, cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2066	**44**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The student-centric approach places students at the heart of the learning process and aims to actively involve students in their own education, fostering a more meaningful and effective learning experience. This approach involves:

Active participation: Instead of being passive recipients of information, students are encouraged to actively participate in their learning. This may involve discussions, group work, hands-on activities, problem-solving exercises, and projects that require critical thinking and creativity.

Engagement: Student engagement is a crucial aspect of the student-centric approach. Teachers strive to make the learning content relevant, interesting, and accessible to students, which helps maintain their interest and motivation.

Critical thinking: This approach encourages students to think critically, analyze information, and develop their own conclusions. It goes beyond memorization and encourages a deeper understanding of the subject matter.

Active learning environments: Student-centric classrooms are characterized by interactive and collaborative learning environments. Students often work together in groups, engage in discussions, and contribute actively to the learning process.

Empowerment: This approach aims to empower students to take ownership of their learning journey. It fosters a sense of responsibility and self-direction in students, making them more accountable for their academic success.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At the start of the academic year, teachers at the institute create a session plan that aligns with the academic calendar. Thisplan includes mapping the course content with the objectives and outlines the teaching pedagogy and activities for the teaching and learning process. To enhance students' learning experience, various ICT-based teaching aids are implemented, such as interactive boards, PowerPoint presentations, internet resources, projectors, Google Classroom, Microsoft Teams, YouTube, and educational software like Quizziz, Kahoot, and Zoom. The institute emphasizes continuous evaluation, which involves assignments, written tests, presentations, and other assessments to facilitate student learning, creativity, and potential. Recognizing the need for students to prepare for the competitive corporate world, the use of teaching aids and tools like computers and audio-visual multimedia is encouraged to enhance subject knowledge. To augment students' skills and knowledge, information about educational websites like SWAYAM, NPTEL, and relevant YouTube channels is provided. Computer labs equipped with internet facilities are also available for students to practice computer-related subjects. To foster financial literacy, a live budget streaming activity is conducted to create awareness about budgeting. Online tests are administered using tools like Google Forms, and poster presentation competitions are organized to showcase students' creative ideas.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

386

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The institute, in affiliation with Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, has implemented a continuous and rigorous evaluation system in accordance with the norms and guidelines of University.**
- **The Course/Exam coordinator is responsible for creating the internal theory and practical timetable in alignment with the institution's academic calendar. The schedule is then communicated to the students through the notice board and WhatsApp groups.**
- **The evaluation benchmark encompasses a range of components such as tests, tutorials, attendance, practical assessments, field projects, presentations, assignments, case studies, seminars, and scores achieved in unit tests.**
- **The Course/Exam coordinator is responsible for overseeing the efficient monitoring and prompt implementation of the internal examination and evaluation procedure.**
- **The concerned subject teacher communicates the syllabus for**

the internal examination to the students well in advance

- The subject teachers communicate the university guidelines regarding the internal examination pattern to the students in classrooms well in advance.
- After the evaluation, the Course/exam coordinator prepares and documents marks lists for the students, ensuring clarity. To maintain transparency, class-wise mark lists are shared on the central notice board as well as on WhatsApp groups.
- At the conclusion of each semester, the internal marks of all students are verified by respective heads of departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Institute maintains a transparent evaluation system for internal examinations. Upon completion of exams, students can access their internal marks and are encouraged to approach the respective faculty members for any concerns or clarifications.
- In the case of grievances concerning external examination results, the Institute adheres to the prescribed guidelines and procedures set by the affiliating University. Students can submit applications using designated forms, which are available online at University website (https://kbcnmu-exams.com/studentlogin/#/examseries).
- If students have doubts regarding the assessment of their answer sheets, they have the right to request photocopies of the assessed sheets. They can apply for online photocopies within 10 days of the result declaration.
- The option of revaluation is available to candidates if the marks obtained after revaluation, compared to the original marks, show an increase of 10% or more of the maximum marks as per university norms. The assessment of practical work follows a continuous evaluation process for internal purposes.

Any grievances related to university question papers, such as questions beyond the syllabus, repeated questions, incorrect

allocation of marks, missed marks during semester exams, can be addressed to the Director. The Director forwards the concern to the university for appropriate action.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **The institute clearly defines program outcomes that are in alignment with its vision and mission. Each course within the program has course outcomes that are also aligned and mapped with the program outcomes. Furthermore, the questions in the internal examination are designed in a way that they correspond to the course outcomes.**
- **The procedures for communicating the Program Outcomes (POs), Program Specific Outcomes (PSOs), and course outcomes (COs) to program stakeholders are as follows:**

- **PO's and PSO's are approved by the Academic Dean through IQAC.**
- **PO's and PSO's are available in the ERP and Institute website (www.imr.ac.in).**
- **PO's are kept in prominent locations of the campus for staff, students and public view and communicated to the parents during Parents Teachers Meeting. POs are also printed on Information Brochures.**

- **Course Outcomes (COs) are mentioned in University syllabus. The faculty members revise (if necessary) the course outcomes with the assistance and guidance of subject experts/ Course Coordinator/ HOD. The course outcomes are mapped with program outcomes and program specific outcomes.**
- **CO's along with session plan are available to students in ERP.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://imr.ac.in/Documents/Course_Outcome _of_MBA_Program_June_2022.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **The concerned subject teacher evaluates the attainment of course outcomes for each individual course. The assessment tools used to measure course outcome attainment include internal examinations, end semester university examinations, and continuous internal evaluation by the teacher through assignments and activities such as class discussions, case studies, guest lectures, assignments and group presentations. This evaluation process is carried out for all the courses.**

- **Course Outcome Attainment: As an affiliated institute, the assessment guidelines for all courses are prescribed by the University. These guidelines encompass two main components: Internal and Teachers Assessment, and End Semester University Examination. The weightage is allocated in the ratio of 40:60, respectively.**
- **Evaluation of Course Outcome: The following assessment tools are used:**

1. Internal Examination.

2. Teacher's assessment through Assignment and Continuous Internal

Assessment.

3. End Semester University Examination.

Indirect tools for CO attainment:

At the conclusion of the course, the individual faculty gathers feedback from the students regarding the attainment of Course Outcomes (COs).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

427

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://imr.ac.in/IQAC/document/202223/217.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.2

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has formed an active Research and Innovation Cell (RIC) with the objective to encourage students and faculty

members to carry research and innovation. The major focus of the RIC is to nurture students' innovative minds so that they can come up with new ideas, share them and receive appropriate mentoring to extend their ideas into productive solutions. As part of this objective the institute has established the Institute Innovation Council as per the guidelines of AICTE and the framework recommended by Ministry of Education.

The institute conducts number of activities to imbibe the research culture and building innovative ideas. The students participate in the idea building competitions like Avishkar, Anveshan and Smart India Hackathon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

07

File Description	Documents
URL to the research page on HEI website	https://imr.ac.in/Research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

21

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute provides students and faculty members, various platforms to conduct Extension and outreach programs. The main

objective is to let the students understand the grass root problems and find ways to serve the society with the skill he/she acquires during graduation .

The institute has established likages with number of organizations such as Saturday Club, Roteract Club, NSS and Youth Red Cross, Student Charity Foundation, Nidhi foundation, Gandhi Research Foundation, Rural Entrepreneurship Development Centre.

Students of all courses participate in various activities in concern with the social awareness and outreach programs like Clealiness Drive, Blood Donation and Gender Equality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

844

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has infrastructural facilities like adequate classrooms, laboratories, computing equipment, faculty rooms, seminar hall conference hall, smart classroom, reading rooms, ramps, first aid cum sick room, and toilet facility for the physically challenged students.

As per the requirement, 26 ICT-enabled classrooms are available in the institute, which is ergonomically designed, well-furnished, and well-ventilated. The auditorium is fully furnished with around 150 seating capacity. The institute has 2 ICT-enabled seminar halls. 3 faculty rooms have been provided facility of lockers, computers, and printers.

The institute operates on ERP software. Also, the institute conducts the online test, provide assignment, shares notice, maintains attendance, collect student feedback, etc. The institute campus is covered by CCTV surveillance. The entire campus is Wi-Fi enabled for projection of videos and other online resources viz., live databases and online journals.

Library:

Institute has a spacious and open-access library, which includes 31,498 books, including literature, course books, and different specialized area-based books.

Laboratories:

Total 7 computer labs and the incubation Center of the Institute are fully equipped with advanced equipment

Computing Equipment: The Institute has 406 computers in all, out of these 313 computers are for the educational use of the students and 49 for the faculty.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Eklavya Krida Sankul, a centralized sports facility, is established by the KCE Society with the required sports equipment and infrastructure. International Olympic standard swimming pool, standard badminton, table tennis courts and a gymnasium with modern equipment are its major attractions.

With a view of promoting the sports culture and motivating the students to take up sports, the Institute has an efficient Physical Director who promotes sports participation among the students at various levels.

The students have so far represented the institute in Inter Collegiate, Inter Group and Inter-University levels in various sports like Kho-Kho, karate, squash, cricket, weight lifting, badminton, football, volleyball, rifle shooting, chess, archery, table tennis, lawn tennis to name a few.

The institute has centralized separate yoga and meditation centers located in Khandesh college education society's premises for the benefit of students and staff. Yoga classes are regularly conducted.

Institute also organizes an annual cultural function SYNERGY

which is the most popular event of the Institute in which various cultural events such as Rangoli, Competition, Face Painting, Flower Decoration, Dance, Drama, Fashion Shows, Mimicry, Mock Press Conference etc. are conducted. The institute also celebrates various festivals like Gurupurnima Day, Ganesh festival, NavRatri, Dahihandi etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

153.68

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated through Integrated Library Management System designed by SOUL- 2.0.0.12. This software consists of modules such as Book Management, Barcode Facility, Book Accession, Membership, Circulation, OPAC, Web OPAC, Catalogues, Administration, etc. The Library has more than 32,006 books and subscribes to national and international journals. The library has been automated with the help of the Bar Code System. The library provides open access to students.

Six computers for administration and 10 computers with internet facility for student's access are available. Books and students' identity cards are bar-coded. CCTV surveillance cameras are installed.

Initiatives taken by the Institute are the following:

1. Free WI-FI, and internet access.
2. Reprographic facilities.
3. Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for the purchase of books through Departments.

Library automation:

The library provides different type's services to the student and Staff Members such as:

Sr.No.

Services

1

Students I-Card Issues

2

Books, Journals, e- Journals, Project & CD Access.

3

Reference Section with knowledgeable books

4

News Papers

5

OPAC, Web OPAC Facility, N List, DELNET,

6

Digital Library - e-resources : NDL and E-ShodhSindhu

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.17

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2115

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute upgraded its IT facilities including Wi-Fi as per the needs and requirements.

LAN: Total broadband connection of 40 + 35 MBPS capacity is spread over the campus.

Computer and Hardware:

Institute has a Total of 406 computers with licensed operating systems and necessary software.

The Institute also has 3 smart boards, 17 scanners, 46 printers, 24 UPS, 40 LCD projectors, 5 K-YANS, 17 Headphones, 12 Web Cameras, 6 Mobile stands, 8 Wi-Fi access points, and a biometric system.

ERP System: The institute has developed its own ERP System to manage the day-to-day activities of the Institute.

Licensed Software: The Institute has subscribed to Microsoft-licensed software and it receives academic versions of the licensed software released by Microsoft from time to time.

Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities provided. Three additional BSNL landline connections are available.

Efforts towards ICT-based teaching and learning: The Institute has set up five smart classrooms which have advanced audio-visual equipment such as K-YAN. It has a high-end computer, interactive LCD projection system, smart pen, and audio, and is connected to the internet through LAN.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

406

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)

380.03

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure

The housekeeping facility is run by a professional contractor who is responsible for the cleanliness of the institute premises, washrooms, classrooms, and administrative sections.

Laboratory

The computer Technicians are responsible for the maintenance of computers, networking, and other IT facilities in the institute. In order to avoid risk from viruses, spyware, and other external threats, legal antivirus is installed on all computers.

Library

The maintenance and utilization of the library include maintenance and organization of collections, bar-coding, repair, and rebinding of damaged books. Minor repairs are carried out by the library and the rebinding of books is given to an external contractor.

Sports Complex

A dedicated Physical Director is available to look after the sports facilities in the institute. A first-aid facility is available to avoid any causality while the institute also has tied up with a nearby Hospital for emergency situations.

Generator Facility

To ensure uninterrupted power supply generators with 125 KV capacity is available on the campus.

Water Cleaning Facility

The water tanks are cleaned on a regular basis to ensure purity while the water filter kits are maintained on a regular basis to ensure the supply of pure and safe drinking water.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

174

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

668

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://imr.ac.in/IQAC/document/202223/513.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

304

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

127

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

57

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Formation of students Council at affiliated colleges comes under purview of North Maharashtra University. The university has not initiated the process of formation of Students Council in the academic year 2021-22, so it could not be formed yet.

However, students act as representatives on various administrative bodies of the institute. Currently there are two student representatives each on Anti-ragging Committee, Internal Complaints Committee and Grievances Redressal Committee.

The Institute also encourages involvement and participation of students at almost all the levels of planning and organization of academic and administrative, co-curricular and extracurricular activities and procedures

The IT festival of institute is held in offline mode. It was started with 24th IT –Festa 2023 on 17th Mar 2023, followed by 7th Techzeon 2023 on 18th Mar 2023. IT Festa consisted of Software Exhibition and Web Development ,IT Quiz for all the students whereas Offline Poster Presentation Competition and C/C++ Programming Contest and Gaming was the part of Techzeon 2023. There were various student coordinators, who helped the faculties for this event. The event provided a platform to the students to showcase their technological and presentation skills. Cultural Program synergy is also managed and conducted by student representatives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Yes, the institute has registered Alumni Association. The
registration details are:**

Registration Numbers:

Maha / 16243 / Jalgaon (13-09-2013)

F / 15809 / Jalgaon (12-04-2014)

PAN : AAAAI 7214D

**The alumni association of the institute contributes to the
development of the institution through financial and non-
financial means.**

The institute is keen to use new technology and medium to connect with Alumni. Institute has updated its Alumni Module on web site, which helps to connect with Alumni and collect information. The Institute updates database of Alumni Association members on regular basis. (https://alumni.imr.ac.in/).

Annual General Meeting of Association is conducted regularly, and Alumni Meets are organized for developing strong bonds and widening the reach amongst Alumni.

Alumni are invited and involved in various events like Cultural Program (Synergy), Guest Lectures, Manger's Day, Udyog Prarambh. Such occasions provides an opportunity to students to interact with Alumni.

The association of alumni also helps by way of mentoring done especially regarding career counseling. Information about the industry trends in different sectors and career prospects are discussed at length which help in better performance of students during interviews and increase in number of placements.

Alumni Mrs. Kavita Datar, Prof. Poonam Fegade ,Mr. Saral Chopda have interacted with students on various occasions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In line with the Vision and Mission, the Institute is

continuously working with the help of well-defined objectives. Various activities like Faculty Development Program, Conferences, and workshops are conducted as an IQAC initiative. Student progression is supported by conducting Value-added programs, co-curricular activities, and sports activities. Social values have been also inculcated in students through NSS and various clubs.

So the governance of the Institution is: -

- Well planned and managed professionally and holds regular meetings of Management councils, CDC, IQAC, and Academic Committee.
- The activities of the institute are governed further by various committees like Library, Research, Sexual Harassment, Anti-ragging, Grievance Redressal, discipline, examination, and admission committees
- Faculty are assigned as event Coordinators for various academic and extracurricular activities like Alumni, Placement, Student Counselling, Sports, Internal Examination, Annual Gathering-Synergy, etc.
- Events and activities are planned through discussion in faculty meetings and executed through student committees. For academic governance regular meetings of HODs with faculty in respective subject areas are held.
- The institute promotes a culture of participative management. All decisions are taken by the institution through various bodies which include a representation of faculty, staff, students, alumni, management, etc.

File Description	Documents
Paste link for additional information	https://imr.ac.in/vision_mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute's emphasis on decentralization in its management structure and decision-making processes. The Director holds authority over academic and administrative activities but delegates powers to the Academic Dean, Heads of Departments, Program Coordinators, and the Office Superintendent. The

Institute has various committees overseeing academic and administrative functions to ensure smooth operation.

The HODs have the authority to determine workloads, submit session plans, and order books for the Institute library based on faculty requirements and allocated budgets. Academic responsibilities are divided among program coordinators and faculties, with each program having its own faculty coordinator. These coordinators oversee the program's functioning, including regular lectures, addressing student concerns, and managing academic issues.

Faculty members coordinate various activities within the Institute, with the power to handle the financial and administrative aspects of their events. Functional and statutory committees play crucial roles in the effective functioning of academic and administrative affairs. The College Development Committee (CDC) and the Internal Quality Assurance Cell (IQAC) are prominent examples of decentralization and participative management.

The CDC, consisting of representatives from management, the Director, students, HODs, faculty, staff, industry experts, employers, and alumni, is responsible for the Institute's development plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan for Academic and Administrative development is:

1. Acquiring NBA Accreditation for MCA.
2. Apply for the Autonomy of the Institute
3. Quality Enhancement in Teaching and Learning
4. Strengthening Placement
5. Promoting Research and Consultancy
6. National and International Collaborations
7. Scale up Academia Industry Interface

Implementation

1. The institute has acquired NBA for the MBA program and started the process for Applying NBA for the MCA program.
2. Submitted an autonomy proposal to UGC.
3. The institute has adopted modern teaching-learning techniques like the creation of blogs, video lectures, NPTEL lectures, and other ICT-based techniques.
4. Placement activities are conducted through various MOUs signed by the Institute with Industries.
5. The institute has two Research Labs for the Computer and Management department recognized by KBC North Maharashtra University, Jalgaon.
6. The institute has organized International conferences, Various workshops, Guest Lectures, and FDPs. The institute has applied for an AICTE /grant for organizing an International conference and is been sanctioned by AICTE.
7. The institute has signed additional national and International MOUs with existing MOUs. The institute has formed an Industry Institute interaction cell and conducted various activities through the cell.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

administrative setup, appointment and service rules, procedures, etc.

The institute has an effective organizational structure that monitors and improves the functions of the

Various Bodies and Their Functions:

Management Council:

The Management Council is responsible for the overall planning and decision-making. It is responsible for all aspects of the institution including its finance, human resources, educational and research functions, and infrastructure arrangements.

College Development Committee:

College Development Committee prepares a comprehensive development plan for the Institute regarding academic, and administrative, and enables the institute to foster excellence in curricular, co-curricular, and extra-curricular activities.

Internal Quality Assurance Cell:

IQAC coordinator takes responsibility to ensure quality and improvement in the overall performance of the Institute. IQAC is responsible for the development, application, and monitoring of quality benchmarks.

Service Rules, Policies, and Procedures:

The institution has its own service rules, policies, and procedures for the effective functioning of the institution. Recruitment policy:

- Advertisement is published in the newspapers.
- Interviews are conducted by the KBC North Maharashtra University selection panel, the Director, and the Chairman.
- The guidelines of the university and AICTE are followed during the recruitment of the faculty.
- Supporting staff are recruited by the panel consisting of HODs, Directors and

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://imr.ac.in/Documents/IMROrganogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Medical leave: The teaching and Non-Teaching staff is granted medical leave.**
- **Study leave: Study leave is granted to teaching and non-teaching staff for their research work and for further up-gradation.**
- **Professional Development: Offering opportunities for professional growth and advancement through training programs, workshops, conferences, and funding for further education.**
- **Grievance Redressal: Establishing mechanisms for addressing employee grievances and complaints in a fair and transparent manner.**
- **Social Security: Facilitating social security benefits like provident fund, pension schemes, and insurance coverage for unforeseen circumstances.**
- **Mother Teresa Health Centre: A centralized medical facility at M.J. College campus is made available to all the institutes under the umbrella of the parent Khandesh College Education Society.**
- **Eklavya Krida Sankul: Gymnasium, Olympic size swimming pool and all sports facilities are available to teaching and non-teaching staff and their family members.**
- **Financial support: Financial support for research initiatives and participation and organization of conferences, workshops, seminars, etc.**
- **Appreciation of staff: Notable achievements of staff are appreciated through felicitation in the annual general meeting of the parent body.**

- **Accidental Insurance scheme: Faculty members are covered under Accidental Insurance scheme.**
- **Faculty is provided Leave without Pay (LWP) for a needed period of months in case of family emergencies.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The Institute prioritizes the well-being of its teaching and non teaching staff by implementing various welfare measures. These measures aim to promote a healthy work-life balance and provide support for personal and professional**

development.

- **Medical leave is granted to teaching and non-teaching staff, and female staff members are provided with three months of maternity leave. Study leave is also granted to support staff members' research work and further advancement.**

- **Professional development opportunities are provided through training programs, workshops, conferences, and funding for further education. The Institute ensures a safe, comfortable, and inclusive work environment with appropriate facilities, ergonomic equipment, and infrastructure.**

- **To address employee grievances, the Institute establishes mechanisms for fair and transparent grievance redressal. Social security benefits such as provident funds, pension schemes, and insurance coverage are facilitated for unforeseen circumstances.**

- **Financial support is provided for research initiatives and participation in international conferences. Staff achievements are recognized and appreciated through felicitation ceremonies.**

- **Staff members receive additional income for various responsibilities such as examination invigilation and involvement in admissions. Furthermore, a provident fund facility is available for all employees.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts both internal and external financial audits regularly. The audit and inspection procedure adopted in the Institute are as under:

1. Statutory Audit : The statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the Institute every year, which is presented for approval before the Governing body of the Institute.

2. Internal Audit: The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society cross checks and verifies the records and suggests rectifications and course correction, if needed. The internal auditor submits his report to the Governing Council of the Institute periodically.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has designed some specific rules for fund usage and resource utilization.

· The student Tuition fee is the major source of income for the institute.

· The management provides need-based funding to individual Institutions.

· Various government and non-government agencies sponsor events like conferences and workshops.

Utilization of Funds

- **The treasurer of the society and the Director monitor the optimum utilization of funds for various recurring and non-recurring expenses.**
- **The authorized person seeks quotations from vendors for the purchase of equipment, computers, books, etc.**
- **The quotations are scrutinized before a final decision is made based on parameters like pricing, quality, and terms of service.**
- **The Director ensures that the expenditure lies within the allotted budget.**

The resource Mobilization Policy and Procedure

· budget is prepared and approved by CDC and then the Management council.

· It includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs.

· It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been performing the following tasks on a regular basis:

- **Improvement in quality of teaching and research by regular inputs to all faculties based**

on feedback from students.

- **Providing inputs for Academic and Administrative Audits and analysis of results for**

improvement in required areas that are found weak.

- Preparation and submission of the Annual Quality Assurance Report (AQAR) to NAAC.
- Self-Study Reports of various accreditation bodies. (UGC 12b, NAAC, NIRF, NBA)
- IQAC has Implemented a Performance Based Appraisal System
- Collection of Stakeholder's feedback and action taken Report.
- Organization of various Conferences, Seminars, and Workshops
- Motivate faculties for research projects and research publications.
- Implementation of Green practices on the campus
- Implementation of Mentor-Mentee system.

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. The institute is accredited by NAAC with an A grade (3.17 CGPA) in the academic year 2021-22.

The MBA program of the Institute is accredited by the NBA. The institute is also recognized as 12 b from UGC.

1. The institute has adopted outcome-based education practices and implemented CO PO mapping and attainment for its PG programs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The standard methods of teaching, learning, and evaluation are being followed.

Academic Calendar: The Institute schedules the academic calendar well in advance at the start of the year. It includes the

commencement date, examination schedule, result declarations, holidays, and flagship events of the program.

Preparation of session plan: The session plan is prepared by every faculty which consists of topics to be covered, references, pedagogy used, course objectives, etc.

Attainment of Outcomes: The Program Outcomes (POs) are accomplished through the curriculum. Course Outcomes (COs) are defined for each course and they are mapped to Pos.

Evaluation of teachers by students: Feedback from students is also taken individually through ERP for their respective courses.

Student mentorship: The Institute implemented a mentor-mentee program. Every faculty is assigned a group of students to counsel them as a mentor. Mentor faculty is responsible for conducting regular meetings with the student.

Midterm and continuous evaluation comprising internal tests, assignments, group discussions, and seminar presentations.

Remedial classes for weak students are conducted to solve their problems.

File Description	Documents
Paste link for additional information	https://imr.ac.in/IQACMeeting_Minutes_ATR.php
Upload any additional information	No File Uploaded

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For women to feel welcome and empowered on campus, gender equity and sensitization in extracurricular and curricular activities are essential. These initiatives seek to promote the academic and personal development of female students by providing them with equal access to opportunities and resources.

Course materials, conversations, and case studies that address gender issues and advance gender equality are just a few of the institute's attempts to advance gender equity. Students can gain a greater grasp of gender dynamics and help destroy gender preconceptions and biases by adding such subject into their studies.

Similar to extracurricular activities, co-curricular activities are created with a gender-sensitive approach, giving women an equal opportunity to demonstrate their talents, abilities, and leadership potential. Encouragement of involvement in clubs, organizations, sports, and cultural activities advances gender parity and dismantles conventional gender norms. Girls are urged to assume leadership roles, plan activities, and promote good change on campus.

Additionally, it is crucial to provide secure and welcoming facilities for women on campuses. This covers security precautions, access to restrooms, and well-lit walkways. Girls can get assistance and guidance in special places like the girl's common room and counseling center, which cater to their unique needs and difficulties.

File Description	Documents
Annual gender sensitization action plan	https://imr.ac.in/IQAC/document/202223/711.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste:

- **Garbage such as plastic, metals, glass, cardboard, newspapers, and stationery are regularly collected, segregated, and transported to our parent organization for recycling while E-waste is sent to the organization's facilities for centralized disposal.**
- **The institution uses email, Microsoft Teams, and Whatsapp to digitize office procedures in order to implement the paperless idea.**
- **As a waste reduction strategy, printing drafts and notes on paper that has only been printed on one side is promoted in offices. Dustbins can be found on every floor.**

- **Liquid Waste:**
- **Considering that the institute lacks a research lab, there**

- **isn't much liquid waste, and the drainage water is safely connected to the municipal sewerage system.**
- **The most effective and reliable way to distribute water is through sprinkler irrigation.**

E-Waste Management:

- **To ensure that the majority of electrical equipment is effective our lab technician performs routine maintenance on it.**

- **Donations of outdated computers and other electronic debris are made to the KCE Society for refurbishment. Reusing office supplies is advised wherever practical.**

Waste recycling system:

- **Students are also educated on the problems with and proper disposal of e-waste.**

Hazardous chemicals and radioactive waste management-.

There is no hazardous waste generated at the Institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display	A. Any 4 or all of the above

boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment **5. Provision for enquiry and information :** **Human assistance, reader, scribe, soft copies of reading material, screen reading**	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is actively building an inclusive environment through advancing better education, upliftment of those who are economically underprivileged, and promotion of peaceful coexistence. All events and activities stress these principles in recognition of the students' rural backgrounds and socioeconomic conditions. Additionally, the institute values the variety of the student community by respecting their beliefs, customs, and cultures. Specific religious communities may opt out of the formal dress code and dress according to their traditions. No matter their class, gender, caste, or religion, students from various socio-cultural backgrounds have their needs and concerns met by the student welfare cell. It coordinates a range of events and initiatives, including contests for patriotic songs, Dandia Festivals, and Dahi Handi celebrations. In order to achieve socioeconomic development, the institute has a policy of adopting any hamlet in the Jalgaon area. In these villages, lectures are given to raise people's understanding of ethical and environmental issues. There have also been free eye exams, medical clinics, and health awareness initiatives. Blood donation camp is arranged in association with the Jalgaon chapter of the Red Cross Society, where community personnel, faculty, and students voluntarily donate blood to benefit society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year on August 15th, the institute observes Independence Day to remember freedom. The principles of liberty, equality, justice, and brotherhood are emphasized in cultural programs. A patriotic singing contest encourages love of the nation. On January 26, Republic Day is observed in remembrance of the day the Indian Constitution went into effect. On November 26th, Constitutional Day is held to honor the achievements of the nation's founders. Both academic staff and students swear to support the rights and principles of the constitution. On the anniversary of the passing of former Director Dr. Shyamkant Deshpande, a blood donation drive is undertaken each year to encourage educators and students to give blood. Women's Day celebrates the accomplishments of women throughout history, and a legal aid campaign provides information on rights of Girls in Law & Society. In order to encourage cleanliness, the institute sponsors a cleaning drive in conjunction with the Rotaract Club of IMR Jalgaon. In the institute's lounge, fundamental values that uphold morality and ethics are conspicuously exhibited. The institute sensitizes the local community about gender bias. Guest lectures and workshops cover topics such as ethics, values, responsibilities, and environmental conservation, ensuring constitutional values, rights, duties, and responsibilities

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://imr.ac.in/IQAC/document/202223/719.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to instill and foster values like truth, righteous behavior, love, non-violence, peace, human values, national integration, communal harmony, social cohesion, ecological consciousness, equality, sacrifice, dedication, devotion, struggle, patriotism, nationality, and social justice, the institute organizes a variety of activities. These initiatives are meant to motivate academic staff and students to live fulfilling lives. In order to encourage diverse facets of life among students, national days like Independence Day, Republic Day, Labor Day, International Yoga Day, International Women's Day, and World Economic Day are observed. These events promote harmony between individuals of many cultures and religions.. The institute also commemorates prominent individuals' birthdays and deaths, including Dr. Sarvepalli Radhakrishanan, Mahatma Gandhi, Kavayitri Bahinabai, Swami Vivekananda, Chhatrapati Shivaji Maharaj, and Dr. B. R. Ambedkar. By emphasizing the sacrifices and contributions of these great leaders to nation building, social fairness, and social reforms, these festivities motivate students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 – Udyog Prarambh

A practice that the institute has initiated to inculcate the spirit of Entrepreneurship. The Initiative involves guidance, support and financial assistance to student groups. 1. Title of the practice: - Udyog Prarambh This is an initiative taken by the management of the Institute to encourage students to understand all aspects of an enterprise from Idea generation to Commercialisation. 2. Goal: The goal of this initiative is to ensure students develop their overall ability to sustain themselves in the society, by making them understand the nuances of all the functional areas of management, its need and challenges and how to effectively strategize to be a successful entrepreneur or an employee.

Best Practice 2 - Abhyas Abhyas:

1. Title of the Practice - Abhyas: The practice comprises of five major activities namely- Granth Pradarshan, Book Review, Readers Club, Writers Club, A display shelf on 'Books-Must Read' 2. Goal The goal of the project is to ensure students to refer to the traditional means of learning in place of the current trend of finding everything on google and the cell phones. T

File Description	Documents
Best practices in the Institutional website	https://imr.ac.in/IQAC/document/202223/72.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute has demonstrated outstanding performance in uplifting rural students and equipping them with the necessary skills and opportunities for global employability. It has implemented a variety of initiatives designed specifically to address the unique challenges faced by rural students. Dedicated outreach programs have been established by the Institute to identify and support talented rural students. These programs encompass mentorship and career counseling services, ensuring that no deserving student is disadvantaged by geographical constraints. To cater to the needs of the global job market, the Institute has focused on enhancing its curriculum. Additionally, it has introduced certificate courses in sectors with high employability potential. The Institute has also fostered partnerships with leading organizations, resulting in internships, job placements, and networking opportunities for students. Furthermore, the Institute has invested in robust infrastructure and facilities, providing students with access to state-of-the-art resources. Overall, the Institute's unwavering commitment to uplifting rural students and its strategic emphasis on global employability have yielded impressive results. By offering equal opportunities, relevant skills, and exposure to the global job market, the Institute has successfully empowered rural students, transforming them into competitive professional

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Full-fledged functioning of Research Centre

Proposed Action plan

The institute is already given a status of an approved Research center by the K B C North Maharashtra University. Necessary infrastructural and appropriate faculty to handle the center has been identified and is in the process of establishing as a full-fledged center in the coming years. It is also envisaged to invite senior corporate employees with academic interest to

enroll which shall also provide a platform for interaction with students

2. Autonomy of the Institute and formation of Cluster University

Proposed Action plan

Khandesh college education society with its profound presence since 1946, with over 22 Institutions under its ambit has an enviable experience in running educational establishments. Armed with this qualification it is proposed to initially seek Autonomous status for the Institute of Management & Research, and later establish into a Cluster university offering a wide spectrum of programs and courses relevant for the region and the student community. Set criteria for intake, and establish merit scholarships